

MADISON COUNTY
HEALTH DEPARTMENT COMMITTEE
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Administrative Bldg., Room 309, Edwardsville, IL on February 11, 2026.

Members Present: Michael Holliday Sr; Bill Stoutenborough; Jason Palmero; Brynn Kincheloe; Don McMaster

Members Absent: Paul Nicolussi; Chrissy Wiley

Others Present: Doug King, Public Health Administrator; Stacey Counton, Office Manager; Amber Donnelly, Mental Health Board Executive Director; Katherine Conder, Animal Care & Control Manager; Emily Won, Community Health Services Director.

The meeting was called to order by Michael Holliday, Sr., at 3:00 p.m.

The January 14, 2026 minutes were approved by all Health Department Committee members present.

Public Comment: None.

Expense Reports: A motion was made by Don McMaster, and seconded by Jason Palmero, to approve the January 2026, Madison County Health Department and Animal Care and Control Department Expense Summary Report. AYES: Michael Holliday, Sr., Bill Stoutenborough, Jason Palmero, Don McMaster. NAYS: None.

Public Health Administrator Report: Reviewed our 31st Annual Report. Discussion.

Animal Control – Yearend stats from 2025 are finished and posted on Animal Control website.

The contractor for the Kennels is no longer providing us with their service. Proper paperwork could not be provided. Facilities did bring 2 temporary extra kennels.

Mental Health Board Executive Director Report: Media Success & Strategic Outreach –

Press Coverage: Press release through Madison County Communications Successfully secured regional media placement following a press release issued by Madison County Communications Manager.

Communications Audit in Progress: Conducting a communications audit to determine outreach in preparation for our 2026 Community Needs Assessment.

Comprehensive Community Needs Assessment – The Sector-Profile Approach: Moving away from generic surveys to a data-driven, sector-specific methodology. This fulfills our statutory mandate while ensuring the 1-year and 3-year strategic plans reflect current community needs.

Strategic Focus Areas: Youth & Education, Justice Continuum, Public Safety, Economic Stability

Compliance & Risk Management – Fiscal Integrity: Currently refining the RFP and auditing processes to ensure equitable funding and prevent misuse of public funds among partners.

New Business: Emily Won, Community Health Services Director gave an overview of the finished IPLAN (Illinois Project for Local Assessment of Needs). Discussion and questions answered.

Resolution: A motion was made by Don McMaster and seconded by Jason Palmero to approve the Resolution Establishing Assessment Priorities for the 2026-2031 Madison County Community Health Plan. Motion carried.

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The next scheduled meeting of this committee is **Wednesday, March 11, 2026, 3:00 p.m.**, 157 N. Main Street, Room 203, Edwardsville, IL.

A motion was made by Jason Palmaro, and seconded by Don McMaster, to adjourn at 3:57 p.m.

CMIN:25:2/11/2026