

MADISON COUNTY
HEALTH DEPARTMENT COMMITTEE
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Administrative Bldg., Room 309, Edwardsville, IL on April 15, 2026.

Members Present: Michael Holliday Sr; Bill Stoutenborough; Paul Nicolussi; Brynn Kincheloe; Don McMaster

Members Absent: Chrissy Wiley; Jason Palmero

Others Present: Doug King, Public Health Administrator; Stacey Counton, Office Manager; Katherine Conder, Animal Care & Control Manager.

The meeting was called to order by Michael Holliday, Sr., at 3:30 p.m.

The March 11, 2026 minutes were approved by all Health Department Committee members present.

Expense Reports: A motion was made by Bill Stoutenborough, and seconded by Brynn Kincheloe, to approve the March 2026, Madison County Health Department and Animal Care and Control Department Expense Summary Report. AYES: Michael Holliday, Sr., Bill Stoutenborough, Brynn Kincheloe, Don McMaster, Paul Nicolussi. NAYS: None.

Purchase Order Recommendations: A motion was made by Bill Stoutenborough, and seconded by Brynn Kincheloe, to approve the Madison County Health Department Committee Purchase Order Requests: AYES: Michael Holliday, Sr., Bill Stoutenborough, Brynn Kincheloe, Paul Nicolussi, Don McMaster. NAYS: None.

Purchase Request: A motion was made by Brynn Kincheloe and seconded by Don McMaster to approve the Amended Purchase Request for Sixty-five (65) Month Renewal of the Cubex Medication Distribution and Inventory System from Mitsubishi HC Capital America, Inc., \$28,680.00, beginning September 1, 2025. Motion Approved.

Purchase Resolution: A motion was made by Brynn Kincheloe and seconded by Don McMaster to approve the Amended Resolution to Purchase Various Vaccines (Vendor name change) from Sanofi Vaccines US, Inc., Not to exceed \$80,000 for 1 year beginning November 1, 2025. Motion Approved.

A motion was made by Brynn Kincheloe and seconded by Don McMaster to approve the Resolution to Purchase Dell Computer Equipment and Hardware, \$16,893.57 from Dell Marketing L.P. Motion Approved.

Resolution: A motion was made by Bryn Kincheloe and seconded by Don McMaster to approve the Amended Resolution Authorizing Reallocation of Previously Approved Pet Population Grants. Motion Approved.

The next scheduled meeting of this committee is **Wednesday, May 13, 2026, 3:00 p.m.**, 157 N. Main Street, Room 203, Edwardsville, IL.

A motion was made by Bill Stoutenborough, and seconded by Brynn Kincheloe, to adjourn at 3:33 p.m.