

MADISON COUNTY
CENTRAL SERVICES COMMITTEE
157 N. Main St., Edwardsville, IL 62025 RM 203
Wednesday, March 12, 2025
4:15 PM – 4:55 PM

Chairman Dickerson called the regular meeting to order at 4:15 PM. Those in attendance and constituting a quorum were:

PRESENT: Frank Dickerson, Mick Madison, Don McMaster, Brynn Kincheloe, Linda Wolfe, Paul Nicolussi, and Fred Michael
ABSENT: Bobby Ross
OTHERS: Cathi Dorris, Reese Facendini, Dave Tanzyus, Chris Bethel, Annette Schoeberle, and John Thompson

PUBLIC COMMENT: - None.

The February 2025 meeting minutes were approved as written.

INVOICES:

The following were submitted for discussion and approval:

Capital Project – Administration Building, Courthouse & Annex Remodel	\$4,168.70
i. Access door cabling	
ii. Sound proofing materials	
iii. Completion of ballistic desk	
ARPA – Facilities Jail Ventilation	\$20,070.00
i. Pyramid Electric - pay app #4	
ARPA – Detention Home HVAC	\$19,021.50
i. Langhauser – pay app #3	
ARPA – Administration Courthouse Generator	\$143,424.00
i. Pyramid Electric – pay app #4	
Capital Project – Emergency Building Repair	\$29,393.00
i. Final payment for ballistic desk	
Capital Project – Detention Home	\$10,479.39
i. Detention showers	
Capital Project – Wood River	\$7,194.52
i. Repairs to hot water boiler	

The committee briefly discussed the hot water boiler at the Wood River facility. It was noted that replacing the entire HVAC system would be extremely costly. Mr. Bold mentioned they are awaiting decisions and direction from the new chairman. County Administrator Tanzyus highlighted another challenge: only 14%–16% of the building's square footage is currently in use. He also shared that Chairman Slusser plans to present various options and a path forward in the coming months. Mr. Bold added that the HVAC system cannot be zoned and operates at full capacity at all times.

Mr. Kincheloe moved, seconded by Mr. Nicolussi to approve the invoices as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:

AYES: Dickerson, Madison, McMaster, Kincheloe, Wolfe, Nicolussi, and Michael

NAYS: None

MOTION CARRIED.

PURCHASE REQUESTS:

The following were submitted for discussion and approval:

1. **Facilities Management:** Murphy Company; Boiler Repair at the Wood River Facility. Amount \$7,194.52.
2. **Facilities Management:** Thole Fabrication and Welding, Inc.; Fabrication and Installation of Handrails at the Annex Building. Amount \$9,425.00.
3. **Facilities Management:** Kone Care; Five Year Load Over Speed Valve Safety Test. Amount \$12,880.68.

The committee reviewed the purchase request for handrails at the Probation Building. It was noted that the architect and the county's Safety and Risk Department have differing opinions on whether the railings are necessary. Safety and Risk Director Annette Schoeberle explained that there are two areas with significant drop-offs leading to the parking lot. In response to Member Kincheloe, Director Bold stated that the definition and code reference provided to the county were also presented to the city, where they were approved as submitted. The proposed railings aim to enhance safety by preventing slips, falls, and accidents.

Mr. Madison moved, seconded Mr. Michael to approve the purchase requests as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:

AYES: Dickerson, Madison, McMaster, Kincheloe, Wolfe, Nicolussi, and Michael

NAYS: None

MOTION CARRIED.

4. **Information Technology:** ConvergeOne/C1; Intune Deployment. Amount \$17,880.00

The committee reviewed the purchase request for the deployment of Intune. I.T. Director Chris Bethel explained that this investment will significantly streamline the process of setting up new computers over time. Additionally, it will be crucial for quickly bringing new PCs online in the event of a disaster. While Intune is included in the county's Microsoft license, it has not yet been configured. The requested purchase is a one-time cost for professional services to implement and configure it. Mr. Bethel also discussed the various methods of file storage, including cloud-based solutions, file servers, and local desktop storage. He further explained that Intune will help manage different configurations and software packages used across county departments, ensuring a more efficient and standardized system.

Mr. McMaster moved, seconded Mr. Kincheloe to approve the purchase request as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:

AYES: Dickerson, Madison, McMaster, Kincheloe, Wolfe, Nicolussi, and Michael

NAYS: None

MOTION CARRIED.

PURCHASE RESOLUTIONS:

The following were submitted for discussion and approval:

1. **Facilities Management:** Kone; Resolution to Approve Elevator Phone Replacement for all Madison County Facilities for Madison County Facilities Management Department. Amount \$48,631.44.

Discussion took place regarding the replacement of elevator phones. It was noted that the current landline phones no longer meet Illinois state code and will be replaced with cellular-based phones. Member Kincheloe inquired about the contingency plan in case of an emergency or if individuals become stuck in the elevator. Director Bold acknowledged the importance of redundancy and will follow up with the committee.

Mr. Madison moved, seconded by Mr. Kincheloe to postpone the resolution for 30 days.

The ayes and nays called on the motion to postpone resulted in a vote as follows:

AYES: Dickerson, Madison, McMaster, Kincheloe, Wolfe, Nicolussi, and Michael

NAYS: None

MOTION CARRIED.

2. **Facilities Management:** Kone; Resolution to Approve VIC Replacement for Two (2) Elevators at the Madison County Criminal Justice Center for Madison County Facilities Management. Amount \$53,394.40.
3. **Facilities Management:** Kone; Resolution to Approve VIC Replacement for Two (2) Elevators at the Madison County Administration Building for Madison County Facilities Management. Amount \$99,106.40.
4. **Facilities Management:** Convergent Technologies; Resolution to Approve a Contract for (16) Access Control Doors at the Madison County Courthouse for the Madison County Facilities Management. Amount \$42,914.68.

Discussion took place regarding the replacement of VICs for the elevators. Director Bold explained the purpose of victaulic couplers (VIC) and noted that the existing ones, which are 25 years old, have begun to leak. Member Madison asked about the number of couplers involved and whether the pipes would also be replaced. In response, Director Bold stated that some joints might need replacement and confirmed that all couplers would be replaced, though he would follow up with the committee on the exact quantity. Additionally, Mr. Bold addressed the challenges related to accessing the pipes and couplers. Chairman Dickerson added that Madison County has a Maintenance Agreement with Kone through 2029.

Mr. Madison moved, seconded by Ms. Wolfe to approve the purchase resolutions as presented.

The ayes and nays called on the motion to postpone resulted in a vote as follows:

AYES: Dickerson, Madison, McMaster, Kincheloe, Wolfe, Nicolussi, and Michael

NAYS: None

MOTION CARRIED.

STAFF REPORTS:

Facilities Director Mike Bold reported on the following:

Jail Generators – The upgrade is in progress, with the rough-in completed, a new concrete pad set, some wiring installed, and the housing for the new transfer switches finished. The project is now awaiting the arrival of the new transfer switches.

Sheriff's Garage – The generator install is complete and was tested for functionality.

Administration/Courthouse – The project is awaiting the arrival of the transfer switches for the generator, with most rough-ins completed. Completion is expected by the third week of May.

Kennel Upgrades – Mr. Bold approved the second set of drawings last Friday after the first set contained errors, causing a delay. The manufacturing and fabrication of the new units have an eight-week lead time.

Sally Port – A few minor punch list items are expected to be completed by the end of next week, including installing new fence pickets, replacing mismatched ceiling tiles, addressing exterior tuck-pointing issues, and resolving drainage issues in the men's shower.

Detention Center HVAC – Some attic demolition has been completed, and the project is now awaiting the contractor and engineers to finalize the selection of units and brands that meet the specifications outlined in the bid documents.

Other - The RFP for carpet replacement is due by March 27th, while the RFP for cafeteria use is due by March 17th. Also, Facilities is working on pre-start up maintenance on chillers, cooling towers, and air handlers.

Information Technology Director Chris Bethel reported on the following:

Wood River – Over the past few months, preparations have been underway to replace the network core at the Wood River facility. The work is scheduled to take place after-hours tomorrow. Mr. Bethel acknowledged that the future of the Wood River facility remains uncertain but assured that any equipment installed by the I.T. Department can be repurposed if a new location is chosen in the future.

UNFINISHED BUSINESS: - None.

NEW BUSINESS:

Chairman Dickerson announced there will be a special Central Services Committee meeting on March 19th. Mr. Bethel shared the meeting will be to consider the renewal of Microsoft 365. The renewal cost is \$392,616.00.

Mr. Bold distributed and highlighted the 4th quart report from Always Green Recycling.

Mr. Madison moved, seconded by Mr. Kincheloe to adjourn the meeting at 4:55 PM. *MOTION CARRIED.*

/mds