MADISON COUNTY
FINANCE AND GOVERNMENT OPERATIONS COMMITTEE
157 N. Main St., Edwardsville, IL 62025 RM 203
Thursday, March 13, 2025
4:00 PM – 5:01 PM

Chairman Guy called the regular meeting to order at 4:00 PM. Those in attendance and constituting a quorum were:

PRESENT: Chris Guy, Mick Madison, Linda Ogden, Dalton Gray, Bob Meyer, John Janek, Linda Wolfe, and Jason Palmero
ABSENT: None
OTHERS: Chris Slusser, Dave Tanzyus, Susan Conaway, David Michael, Arron Weber, Jennifer Zoelzer, Brian Nottrott, Corrie Becker, Kelly Rogers, Whitney Strohmeyer, Bianca Jackson, Vanessa Jones, Stacey Pace, Kaleigh Rider, Emily Russell, Brandi Whitaker, Stephanie Seehausen, John Thompson, Paulina Fuhrmann, Stacie McNamara, Chris Bethel, Mike Bold, Linda Andreas, Andrew Esping, Melissa Bickmore, Patrick McRae, Mike Babcock, Val Doucleff, Annette Schoeberle, Ryan Anderson, Phil Taylor, and Ron Simpson

PUBLIC COMMENT:

Guest speaker Whitney Strohmeyer of Joseph E. Meyer and Associates explained in detail the Property Trustee Program. When property taxes go unpaid, tax buyers purchase liens at an annual tax sale. Through the Trustee Program, Joseph E. Meyer and Associates manages the unsold liens, takes them to tax deed, and auctions them off. The program ensures tax collection while giving property owners every opportunity to reclaim their delinquent properties. The Trustee's Office collects a 25% commission from the properties sold at auction. Mr. Strohmeyer also spoke about the 2023 Supreme Court decision Tyler v. Hennepin County.

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The February 2025 meeting minutes were approved as written.

PURCHASE REQUESTS:

The following were submitted for discussion and approval:

1. **Personnel:** Amazon.com; Twenty-Seven (27) Apple iPads. Amount $7,992.00.

Member Gray brought forth discussion regarding the purchase request for Apple iPads, inquiring whether the quantity could be reduced to 26. Discussion was had on the purpose of the tablets.

Mr. Gray moved to amend the quantity of iPads from 27 to 26. *Motion failed due to lack of a second.*

2. **Auditor:** MSXGroup; Prospero Financial Reporting & Budgeting Annual Support & Maintenance Renewal (4/13/2025-4/12/2026). Amount $10,300.50.
3. **Building & Zoning:** Madison County Special Operations Team; Annual Dues. Amount $25,000.00.
4. **Community Development:** Pathways Municipal Information Systems, Inc.; Services Associated with the Preparation of FY 2024 CoC Application. Amount $10,795.00.
5. **County Clerk:** Sprocket Websites, Inc.; Annual License for the Plant-an-App Development Platform. Amount $15,380.00.

6. **Employment & Training:** MAC Medical, Inc.; Amended - Employer Agreement Payment to MAC Medical, Inc. for Thirty-Eight (38) Apprentices. Amount $28,600.00 (originally approved 12/2024 for 34 students for $25,800.00.).
7. **Facilities Management:** Murphy Company; Boiler Repair at the Wood River Facility. Amount $7,194.52.
8. **Facilities Management:** Kone Care; Five-Year Load Over Speed Valve Safety Test. Amount $12,880.68.
9. **Health Department:** Dell Technologies, Inc.; Election (11) Dell Optiplex 7020 Computers. Amount $12,243.00.
10. **Information Technology:** ConvergeOne/C1; Intune Deployment. Amount $17,880.00.
11. **Personnel:** Amazon.com; Twenty-Seven (27) Apple iPads. Amount $7,992.00.
12. **Treasurer:** Joseph E. Meyer & Associates; Real-Time Auction Management System. Amount $12,782.00.

Member Gray inquired what the purpose of the Plant-an-App Development Platform is and what the procurement method was. In response, County Clerk Andreas explained the purpose of the purchase is to allow Madison County voters to apply for a vote by mail ballot on the county's website. Additionally, she said the request did not go out for bid as there are only a few companies the app can be modeled after.

Mr. Janek moved, seconded by Ms. Wolfe to approve the purchase requests as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:
AYES: Guy, Madison, Ogden, Meyer, Janek, Wolfe, and Palmero
NAYS: None
ABSTENTIONS: Gray

MOTION CARRIED.

The following item was pulled:

1. **Facilities Management:** Thole Fabrication and Welding, Inc.; Fabrication and Installation of Handrails at the Annex Building. Amount $9,425.00.

PURCHASE RESOLUTIONS:

The following were submitted for discussion and approval:

1. **Circuit Clerk:** Dell, Inc.; Resolution to Purchase Forty-Five (45) Dell Optiplex 7020 Small Form Factor Computers for the Madison County Circuit Clerk. Amount $50,085.00.
2. **Employment & Training:** Special School District of St. Louis County; Amended Resolution Authorizing Approval of a Contract to Provide Pre-Apprenticeship Training for Healthcare and Bioscience Positions for the Madison County Employment and Training Department. Amount $177,500 (originally approved 12/2024 for $137,500.00).
3. **Facilities Management:** Kone; Resolution to Approve VIC Replacement for Two (2) Elevators at the Madison County Criminal Justice Center for Madison County Facilities Management. Amount $53,394.40.
4. **Facilities Management:** Kone; Resolution to Approve VIC Replacement for Two (2) Elevators at the Madison County Administration Building for Madison County Facilities Management. Amount $99,106.40.
5. **Facilities Management:** Convergint Technologies; Resolution to Approve a Contract for Access Control Doors at the Madison County Courthouse for the Madison County Facilities Management. Amount $42,914.68.

Member Gray asked about the Circuit Clerk's purchase of new computers and whether each computer had a user. Circuit Clerk McRae clarified that the Circuit Clerk's Office has approximately 250 to 300 computers, some of which are used exclusively in courtrooms during proceedings and may not be in daily use. He further explained that the purchase of new PCs is part of a process to replace older machines that are no longer under warranty.

Ms. Ogden moved, seconded by Ms. Wolfe to approve the purchase resolutions as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:
AYES: Guy, Madison, Ogden, Gray, Meyer, Janek, Wolfe, and Palmero
NAYS: None

MOTION CARRIED.

The following item was pulled:

1. **Facilities Management:** Kone; Resolution to Approve Elevator Phone Replacement for all Madison County Facilities for the Madison County Facilities Management Department. Amount $48,631.44.

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The following was submitted for discussion and approval:

1. Ordinance Amending Predictable Fee Schedule for the Madison County Clerk and Recorder's Office
2. Resolution Authorizing a Technical Assistance Contract with Moran Economic Development, LLC

Stacie McNamara from the Recorder's Office outlined the updates to the Predictable Fee Schedule. Member Madison asked why the fee for a deed is $70 when state statute sets a minimum of $31. County Clerk Andreas explained that the fee was established in 2019 based on a cost study. Member Gray inquired whether any efficiencies had been implemented since the last cost study to allow for a fee reduction, to which Clerk Andreas responded that none had been made.

Member Madison requested that a red-line version highlighting changes be provided before meetings when modifications are proposed.

Ms. Ogden moved, seconded by Ms. Wolfe to approve the items as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:
AYES: Guy, Madison, Ogden, Gray, Meyer, Janek, Wolfe, and Palmero
NAYS: None

MOTION CARRIED.

CLAIMS AND TRANSFERS:

The following was submitted for discussion and approval:

SUMMARY REPORT OF CLAIMS AND TRANSFERS
February 2025

Mr. Chairman and Members of the County Board:

Submitted herewith is the Claims and Transfers Report for the month of February 2025 requesting approval.

	Payroll 02/14/2025 & 02/28/2025	Claims 02/01-28/2025
GENERAL FUND	$ 2,864,573.55	$ 1,075,393.34
SPECIAL REVENUE FUND	1,499,587.04	2,608,976.21
SPECIAL REVENUE FUND - ARPA	-	3,858,948.42
DEBT SERVICE FUND	-	-
CAPITAL PROJECT FUND	-	779,328.60
ENTERPRISE FUND	57,750.80	268,343.55
INTERNAL SERVICE FUND	32,340.62	1,050,901.67
COMPONENT UNIT	-	-
GRAND TOTAL	$ 4,454,252.01	$ 9,641,891.79

FY 2025 EQUITY TRANSFERS

FROM/	TO/		
SPECIAL REVENUE FUND/ Com. Dev. Department Control Fund	**SPECIAL REVENUE FUND/** DHS Emerg. & Trans. Housing FY 24	$	103.85
SPECIAL REVENUE FUND/ Com. Dev. Department Control Fund	**SPECIAL REVENUE FUND/** Rapid Re-Housing FY 24	$	82.29

FY 2025 BUDGET TRANSFERS

FROM/	TO/		
SPECIAL REVENUE FUND/ ARPA - Rev. Repl. Co. Board General Admin.	**SPECIAL REVENUE FUND/** ARPA - Rev. Repl. ROE Records Dig.	$	9,089.51
SPECIAL REVENUE FUND/ ARPA - Rev. Repl. Co. Board General Admin.	**SPECIAL REVENUE FUND/** ARPA - Rev. Repl. Pub. Def. Records Dig.	$	4,695.04

Mr. Janek moved, seconded by Mr. Meyer to approve the Claims and Transfers Report as presented.

The ayes and nays called on the motion to approve resulted in a vote as follows:
AYES: Guy, Madison, Ogden, Gray, Meyer, Janek, Wolfe, and Palmero
NAYS: None

MOTION CARRIED.

REFUNDS:

The following was submitted for discussion and approval:

1. **Animal Control:** (4) checks totaling $76.75 for overpayments

   Ms. Ogden moved, seconded by Ms. Wolfe to approve the refund as presented.

   The ayes and nays called on the motion to approve resulted in a vote as follows:
   AYES: Guy, Madison, Ogden, Gray, Meyer, Janek, Wolfe, and Palmero
   NAYS: None

   MOTION CARRIED.

BUDGET VARIANCE REPORT:

The Budget Variance Report was submitted to the committee for discussion.

SAFETY & RISK MANAGEMENT:

Director Schoeberle presented and summarized the Quarterly Report of Payments Exceeding $5,000. Member Ogden inquired whether $194,558 was paid for excess workers' compensation, to which Ms. Schoeberle confirmed. She also reviewed the Quarterly Report of Open Liability Claims, highlighting the conclusion of a 16-year-old lawsuit.

STANDING REPORTS:

1. **Phil Taylor, Board of Review**

2023: The board has eleven filings pending with the Property Tax Appeal Board in Springfield. The filings all have an official response from the Board of Review and the board now waits for the PTAB decisions to be issued.

2024: The board has one tax exemption hearing left for the 2024 tax year. Per statute, the board must finish their work by March 15 each year. The board will adjourn the 2024 tax year session on March 14, 2025. The equalization cards were mailed on March 4, 2025, with a deadline to appeal the application of the multiplier at the Property Tax Appeal Board (PTAB) on April 4, 2025.

2025: The board will convene the 2025 tax year session on March 14, 2025.

2. **Mike Babcock, Treasurer**

Real Estate 2021 Tax Year: Our final redistribution for TY 2023 target date is the end of March. Our MH final distribution was on March 3, 2025.

Taxing District Distributions: We have made 13 real estate distributions so far this year and distributed $525,058,840.88 which is 97.04% of taxes extended. We have made two MH distributions. We have distributed $197,597.24. This is 96.80% of the MH adjusted tax extension.

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The following was presented for discussion and approval:

1. Property Trustee Report

   Mr. Gray moved, seconded by Mr. Janek to approve the Property Trustee Report as presented.

   The ayes and nays called on the motion to approve resulted in a vote as follows:
   AYES: Guy, Madison, Ogden, Gray, Meyer, Janek, Wolfe, and Palmero
   NAYS: None

   MOTION CARRIED.

UNFINISHED BUSINESS: - None.

NEW BUSINESS:

Chairman Guy announced there will be a special Finance meeting on March 19th at 4:15 PM.

Member Gray asked if there would be an explanation provided with purchases going forward. County Administrator Tanzyus noted that Chairman Slusser has instructed him to begin creating these narratives for the board and hopes to have it operational next month.

Mr. Gray moved, seconded by Ms. Ogden to adjourn the meeting at 5:01 PM. *MOTION CARRIED.*

/mds