

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL
Location: 101 E. Edwardsville Rd, Wood River, IL**

**Minutes of E.T.S.B. Meeting
June 26, 2025**

BOARD MEMBERS IN ATTENDANCE

Joe Petrokovich	PSAP Manager, Wood River Police Department
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief
Brendon McKee	Fire Chief, Edwardsville Fire Department
Marcos Pulido	Chief Deputy, Madison County Sheriff's Office
Donald McMaster	Elected Official
Ellar Duff	Citizen Member

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Please see sign-in sheet.

OTHERS

Please see sign-in sheet.

Call TO ORDER

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:00 a.m. on June 26, 2025.

ROLL CALL

Roll call was taken, and present were Mr. Pulido, Mr. McMaster, Mr. Prange, Mr. Well, Mr. McKee, Ms. Duff and Chairman Petrokovich.

PUBLIC COMMENT

None

MINUTES

Chairman Petrokovich asked for action on the May 22, 2025, minutes.

There was a motion by Mr. Pulido to approve the minutes. Mr. McKee seconded the motion. Roll call was taken, and all voted Aye.

PURCHASE APPROVELS

Chairman Petrovich asked for action of the Claims/ Purchase Order Recommendations Report.

There was a motion by Ms. Duff for the Claims/Purchase Order Recommendations report. The motion was seconded by Mr. Prange. Roll call was taken, and all voted Aye.

PURCHASE REQUEST

None

PURCHASE RESOLUTIONS

Director Weber gave information on the PSAP Reimbursement.

There was a motion by Ms. Duff to approve the PSAP Reimbursement. The motion was seconded by Mr. Prange. Roll call was taken, Chairman Petrovich abstained, and the rest voted Aye.

Director Weber gave information on the Amended Resolution for StarCom21 Coverage Enhancement.

There was a motion by Mr. McKee to approve the Amended Resolution for the StarCom21 Coverage Enhancement. The motion was seconded by Ms. Duff. Roll call was taken and all voted Aye.

STAFF REPORT

1. Director Report

- a. **Appointment of Board Members.** At the June 18th County Board Meeting, Vice Chairman Prange and Member McMaster were reappointed for a 4-year term on the ETSB. Their terms will expire in June of 2029. I would like to thank both members for their service on the ETSB and to public safety around Madison County.

- b. **New Statewide 911 Administrator.** We received an announcement on June 21st that there will be a new State 911 Administrator starting July 1st. Her name is Alicia Atkinson. She was previously the Assistant Communications Manager at the Evanston Police Department. She also served as Region 1 Director for Illinois NENA, which is Cook County. I do not personally know Alicia, however I am very pleased that someone from a PSAP was chosen for this position. It could have easily been a political appointment, and it was not. I look forward to working with Administrator Atkinson.
- c. **FY 26 Budget.** Just some quick information that starting next month, we will be working with the County Administration regarding the FY26 Budget. Like last year, I intend on preparing the budget and presenting it to the Board. It is not necessary that the ETSB actually approve the budget, however I want to be as transparent with the Board as possible so that you are aware of how our funds are being spent.
- d. **Office Job Descriptions.** I have been working with everyone in the office regarding updating their job descriptions. Some date back to 2001. I want to update them reflecting what everyone is actually doing currently, and not what was expected of them in the past. I want them to be current and also allow for expansion in the future. I had a meeting with HR on June 24th, to ensure they meet County standards as well as align with the Collective Bargaining Agreement. Once completed, I will present them to the full ETSB for final approval.
- e. **PSAP Visit.** In the first part of June, Senator Erica Harriss reached out to my office, requesting a tour of a PSAP within Madison County. After meeting with her and her staff in Springfield, I suggested that she stop by to see the ins and outs of the PSAP and what our Telecommunicators do on a daily basis. On June 11th, Senator Harriss took a tour of the Wood River PSAP, meeting with the Chairman and me. It was a great opportunity for our elected officials to see what goes on and she was surprised by the sophistication of the operation and what it takes to run a PSAP. We also discuss, briefly, why additional funding is needed.
- f. **Radio Project Update.** We have started the distribution of radios. The various Chiefs are scheduling times to come by the office to sign the necessary documentation for our needs and the County's, as well as getting their Starcom 21 applications filed. I am working on producing an MOU for the Starcom subscription fees that the ETSB will be paying. As a reminder we will be paying 50% of those fees, however for proper accountability and stewardship of our funds, it will be only for three years. After that, we will reevaluate our fund and either extend that amount for another three years or make adjustments as necessary.
- g. **ETSB SOPs.** Again, we are in the process of updating the ETSB's SOPs. We have made some great strides so far, however there is some more work to be done. Once we have a final edited draft complete, I will bring them before the ETSB to vote on for their installment.
- h. **Recorder Project.** We recently had another meeting with Nelson Systems regarding the countywide recording solution. We had a great conversation, along with members of the City of Collinsville. One question came up regarding the maintenance agreements, and whether what the municipalities are paying now would increase or stay the same. I requested from Nelson Systems what each PSAP is paying now for their recorders, an

estimated increase that may occur, and what it would look like if the ETSB could pay for those. I want to get better figures so I can look at our budget before I bring that before the board. Right now, I believe that we could pay for those, as they directly benefit each PSAP, however long-term sustainability is my question.

- i. **Text to 9-1-1 Update.** Office Staff had a meeting with AT&T and Motorola on June 18th regarding Text to 911. We've confirmed with the vendors that they will be conducting the back-end configurations to allow text messages to get to the PSAPs. However, until we have our recorders in place, and I have confirmed with PSAP Managers that their staff have had their refresher training and are comfortable with practicing on the system, we will not be going live within the county. I would anticipate going live somewhere around the end of the summer or mid-fall.
- j. **Consolidation Grant Award.** I received notification on June 13th that the Consolidation Grant that we applied for was partially funded. All of the items that we submitted for reimbursement regarding the Pontoon Beach to Glen Carbon consolidation were funded. The total reimbursement, which matches what we reimbursed Glen Carbon, was \$124,546.07. However, we unfortunately did not receive the funding for the Alton/Wood River Console Radios. I argued that they were part of the consolidation due to the shrinking number of PSAPs in our county and argued the interoperability between those remaining PSAPs. The State Administrator agrees that they may be eligible for funding, however they would be best placed under the Next Generation Grant. Since that date has passed for submission, I will be placing those items in the NG Grant next cycle. The State 911 Advisory Board has set aside more money in the NG Grant than the Consolidation Grant, as most of consolidation is coming to a close. As stated previously, we intend to apply for the NG Grant, however that does not mean that the full project will be funded.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mr. Pulido shared that one of their telecommunicators, Cynthia Tweedy, will be retiring in a month. Cynthia has been a telecommunicator for 20 years, she has set the way for many more telecommunicators to come. The Sheriff's Office will greatly miss her.

Director Weber gave praise to how excellent all the telecommunicators throughout the county are doing. He is very impressed with the way they have taken on all the training.

Mr. McKee talks about how amazing the telecommunicators are doing. He also talks about the No Mans Land and the meeting he and Director Weber had a few weeks ago. They explain what "No Mans Land" is, it is where there is no assigned fire district. They stated that the meeting with County Chairman Slessor and County Administrator Tanzyus was more informational than coming up with a game plan. Overall, it was a good conversation

and there will be more.

Mr. McMaster asked about Ms. Beasley's trip to the Long Lake NENA Conference. Director Weber stated that she is still there, but he will have her give a report at next month's meeting.

Mr. Pulido talks about the school mapping project. He states it will help if there is any kind of emergency in our schools. He said he has seen that many schools have labeled sides of their building as A, B, C, D as examples to help with getting emergency services to the location that is needed fastest. Director Weber states that it is a good idea and he will talk with Mr. Hursey about getting them on the maps. Mr. Hursey talks about the meetings he has had over the school mapping. The County will be doing 20 schools this year, then more when we are able to do. The goal is to have all the schools at the end.

CLOSED SESSION

(Closed Session, if necessary, for any lawful exemption pursuant to Section 2(c) of the Illinois Open Meetings Act)

- a. None

ADJOURNMENT

Chairman Petrokovich asked for a motion to adjourn.

There was a motion to be adjourned by Mr. Pulido. The motion was seconded by Mr. McMaster. All voted Aye, with the meeting adjourning at 9:50 a.m.

THE NEXT REGULARLY SCHEDULED ETSB MEETING IS:

July 24, 2025 – 9:00 a.m.

/crc