EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL
Location: 101 E. Edwardsville Rd, Wood River, IL

Minutes of E.T.S.B. Meeting
July 24, 2025

BOARD MEMBERS IN ATTENDANCE

Joe Petrokovich	PSAP Manager, Wood River Police Department
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief
Brendon McKee	Fire Chief, Edwardsville Fire Department
Marcos Pulido	Chief Deputy, Madison County Sheriff's Office
Donald McMaster	Elected Official

BOARD MEMBERS ABSENT

Ellar Duff	Citizen Member

STAFF MEMBERS PRESENT

Please see sign-in sheet.

OTHERS

Please see sign-in sheet.

Call TO ORDER

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:00 a.m. on July 24, 2025.

ROLL CALL

Roll call was taken, and present were Mr. Pulido, Mr. McMaster, Mr. Prange, Mr. Well, Mr. McKee, and Chairman Petrokovich.

PUBLIC COMMENT

Director Weber presented Cindy Tweedy from the Madison County Sheriff's Office with a plaque for her retirement. She has been apart of the Madison County Sheriffs Office for the past 20 years and will be greatly missed. Thank you for your years of service.

MINUTES

Chairman Petrokovich asked for action on the June 26, 2025, minutes.

There was a motion by Mr. Pulido to approve the minutes. Mr. McMaster seconded the motion. Roll call was taken, and all voted Aye.

PURCHASE APPROVELS

Chairman Petrovich asked for action of the Claims/ Purchase Order Recommendations Report.

There was a motion by Mr. Well for the Claims/Purchase Order Recommendations report. The motion was seconded by Mr. Prange. Roll call was taken, and all voted Aye.

PURCHASE REQUEST

None

PURCHASE RESOLUTIONS

None

STAFF REPORT

1. Director Report
   a. **Radio Project Update.** Questions were raised during the distribution process of the radio project. I had a very small number of Fire Departments reach out with questions regarding the total number of radios that they received. They also questioned the process that was chosen to ensure that departments receive equipment, while also being mindful of Federal ARPA dollars and ETSB dollar. During my update, I will give you a condensed but informative timeline of how we came to the conclusion on what equipment agencies would receive and also how we came to the conclusion on the equipment purchased. It will be an extended version, and I will also include a letter I sent to all Fire Chief's involved in this project and provide you all with bullet points from the recorded meetings, and email correspondence.

b. **Recorder Project.** In the August ETSB meeting, it is my intention to bring before the board the purchase of the digital recorders for all PSAPs. As a reminder, with the change in legislation, all texts, photos, or videos sent to PSAPs via the 911 ESInet must be recorded. Right now, only two PSAPs have that capability. It is our intent to upgrade those two to ensure they record properly, and purchase recorders for the remaining PSAPs. Additionally, soon with every agency being on Starcom, we want to ensure that all the radio traffic is recorded. It appears that we have confirmed that almost instantaneously all radio traffic will be able to be sent over the ASE network from the Sheriff's Office master recorder, down to the PSAPs. Also, it appears that we will be able to support the maintenance agreements on these recorders, furthering our capability to support PSAP operations around the county. I want to ensure final numbers from the vendor, and final numbers on the maintenance agreements prior to bringing this before you to vote on.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Ms. Beasley from the office was given the opportunity to go to Long Beach, CA to attend the NENA 2025 Conference last month. She gave an update on why she went, what she learned, and how she will be able to apply that knowledge to Madison County.

CLOSED SESSION

(Closed Session, if necessary, for any lawful exemption pursuant to Section 2(c) of the Illinois Open Meetings Act)

a. Exception 5 ILCS 120/2 © 1 Personnel Matter
   - **a. There was a motion by Mr. Pulido to enter closed session. The motion was seconded by Mr. McKee. All voted Aye. At 9:38am.**
   - **b. There was a motion by Mr. Pulido to exit close session. The motion was seconded by Mr. Prange. All voted Aye. At 10:26am**

b. Approval of Updated Job Description for Office Staff**.**
   - **a. There was a motion by Mr. Pulido to approve the updated job description for the office staff. The motion was seconded by Mr. McKee. All voted Aye.**

c. Approval of Proposed Deputy Director Position
   - **a. There was a motion by Mr. Well to approval the proposed deputy director position. The motion was seconded by Mr. McMaster. All voted Aye, as Chairman Petrokovich abstained from the vote.**

ADJOURNMENT

Chairman Petrokovich asked for a motion to adjourn.

There was a motion to be adjourned by Mr. Pulido. The motion was seconded by Mr. McMaster. All voted Aye, with the meeting adjourning at 9:50 a.m.

THE NEXT REGULARLY SCHEDULED ETSB MEETING IS:

August 28, 2025 – 9:00 a.m.

/crc