

MADISON COUNTY
HEALTH DEPARTMENT COMMITTEE
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Administrative Bldg., Room 203, Edwardsville, IL on September 10, 2025.

Members Present: Michael Holliday Sr.; Jason Palmero; Chrissy Wiley; Paul Nicolussi; Brynn Kincheloe; Don McMaster

Members Absent: Bill Stoutenborough

Others Present: Amanda Pruitt, Health Services Director; Stacey Counton, Office Manager; Deborah Humphrey, Mental Health Board Executive Director

The meeting was called to order by Michael Holliday Sr., Chair, at 3:00 p.m.

The August 13, 2025 minutes were approved by all Health Department Committee members present.

Public Comment: Sabrina Jackson-Jennings from Novo Nordisk Inc. spoke with the committee about Sickle Cell Disease.

Expense Reports: A motion was made by Chrissy Wiley, and seconded by Brynn Kincheloe, to approve the August 2025, Madison County Health Department and Animal Care and Control Department Expense Summary Report. AYES: Michael Holliday, Sr., Brynn Kincheloe, Don McMaster, Jason Palmero, Chrissy Wiley, Paul Nicolussi. NAYS: None.

Purchase Order Recommendations: A motion was made by Chrissy Wiley, and seconded by Brynn Kincheloe, to approved Madison County Health Department Committee Purchase Order Requests: AYES: Michael Holliday, Sr., Brynn Kincheloe, Don McMaster, Jason Palmero, Chrissy Wiley, Paul Nicolussi. NAYS: None.

Public Health Administrator Report: Medical Reserve Corp (MRC) orientation training is September 11, 5:30 PM at the Madison County HD.

Animal Control Kennels are not completed. Working with a new company to get kennels installed.

Update on upcoming flu clinics – Thursday, September 25, 2025 at Wood River Facility 2:00-4:00 pm; Thursday, October 9, 2025 at Edwardsville Administration Bldg 9:00 am-12:00 pm; and Thursday, October 16, 2025 at Edwardsville Administration Bldg. 1:00-4:00 pm.

Mental Health Board Executive Director Report: **Grant Management System** - The Mental Health Board has contracted with EMK Consultants to provide a grant management system. EMK has given notice that the primary consultant is retiring, and the system will no longer be available in 2027. Funding applications, grant reporting and compliance are managed through this system for:

- 1) Mental Health Aid to Agencies Funding: 14 – 16 contracted providers, more than 30 programs
- 2) Opioid Settlement Funding: 4 providers, 6 programs; and
- 3) The Board plans to add System Development funding applications and reporting in 2026 up to 14-16 one-time requests per year.

The Mental Health Board has been researching other companies who provide grant management systems. Four companies were scheduled to provide demonstrations, Euna Solutions, Foundant Technologies, Granicus, and Survey Monkey. Three companies responded with demonstrations and provided cost estimates. After reviewing

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the software and services provided by each company the Mental Health Board determined that Foundant Grant Lifecycle Manager system offers what best meets our application and reporting needs and has the lowest cost of all three companies. It will take up to 6 months to fully build, train employees and implement the new system.

Annual Planning Meeting - An annual Board meeting will be held September 11, 2025, for the purpose of discussing the Board of Directors and employee work plan for 2026. The items for discussion and planning are:

- Community Needs Analysis
- Community and System Issues and proposed projects to address identifies needs
- Completion of the One-and Three-Year Plan (2027 -2029)
- Annual Events
- Board Meeting and Committee Schedules

St. John's Community Care - The Mental Health Board staff attended the St. John's Community Care 40th Anniversary, September 2, 2025. The Mental Health Board was honored to receive the St. John's Community Care 2025, Foundation of Hope Award. Community of Care provides compassionate and caring services and support that improve the lives of caregivers and their loved ones.

International Awareness Overdose Awareness Day - The Mental Health Board sponsored and attended the Foster's Light in the Darkness Overdose Awareness and Candlelight Vigil held August 31, 2025, at Russell Commons Park, Alton, IL. and Suicide Awareness Candlelight Vigil, September 13, 2025.

New Business: The U.S. Food and Drug Administration updated COVID-19 vaccines for the use in adults aged 65 and older and for those between ages 5 and 64 with at least one underlying condition that puts them at high risk for severe COVID. Michael Holliday, Sr.

Charlie Kirk was shot and killed today because of his political views. Brynn Kincheloe.

The next scheduled meeting of this committee is **Wednesday, October 8, 2025, 3:00 p.m.**, 157 N. Main Street, County Board Room 203, Edwardsville, IL.

A motion was made by Jason Palmero, and seconded by Paul Nicolussi, to adjourn at 3:25 p.m.

Chairman, Health Department Committee