

MADISON COUNTY
HEALTH DEPARTMENT COMMITTEE
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Administrative Bldg., Room 203, Edwardsville, IL on December 10, 2025.

Members Present: Michael Holliday Sr; Bill Stoutenborough; Jason Palmero; Chrissy Wiley;
Don McMaster

Members Absent: Brynn Kincheloe; Paul Nicolussi

Others Present: Doug King, Public Health Administrator; Stacey Counton, Office Manager; Deborah Humphrey, Mental Health Board Executive Director.

The meeting was called to order by Michael Holliday, Sr., at 3:00 p.m.

The November 12, 2025 minutes were approved by all Health Department Committee members present.

Public Comment: None.

Expense Reports: A motion was made by Jason Palmero, and seconded by Don McMaster, to approve the November 2025, Madison County Health Department and Animal Care and Control Department Expense Summary Report. AYES: Michael Holliday, Sr., Bill Stoutenborough, Jason Palmero, Don McMaster. NAYS: None.

Purchase Order Recommendations: A motion was made by Jason Palmero, and seconded by Don McMaster, to approved Madison County Health Department Committee Purchase Order Requests: AYES: Michael Holliday, Sr., Bill Stoutenborough, Jason Palmero, Don McMaster. NAYS: None.

Resolution: A motion was made by Don McMaster and seconded by Bill Stoutenborough to approve the Amended Resolution To Purchase Various Vaccines From Sanofi Pasteur For The Madison County Health Department. Motion carried.

Public Health Administrator Report: Animal Control – Kennels approved awaiting a start date.

Medical Reserve Corps open house was a success.

Respiratory season is among us. So far it has been mild. Starting to see a slight increase in respiratory illness. Similar to last year. Flu cases rose rapidly last year during December. Historically flu cases increase significantly from January thru March.

Wrapped up the fiscal year and will have final numbers in by the end of the month.

IPLAN is being put together and will be ready for the HDC to review in February before heading to the Board of Health in March.

Mental Health Board Executive Director Report: Executive Director Resignation - My formal letter of resignation was submitted to the Personnel Committee Chair, November 1, 2025. My official last date of work will be Friday, January 2, 2026. I have begun working with Madison County Human Resources to complete all required documents.

New Executive Director - The Executive Director position was posted for applications October 8, 2025 – October 28, 2025. Ten professionals applied for the position. The Personnel Committee scheduled interviews November 12 - 14, 2025. A hire date for Amber Donnelly, the new Executive Director, is January 5, 2026.

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FY 2026 Board Activities - In Preparation for FY26 I am working on several items:

- New Grant Management System-November Finance Committee Agenda Item
- FY26 Funding & Agency Contracts
- Reconciliation of Grant Funding
- Reappropriation of Mental Health Board 2025 Funding
- Recommendations for future Board member appointments

Involuntary Commitment Round Table - Barbara Goeben, Staff Attorney for Legal Advocacy Services with the State of Illinois, was invited to provide training on involuntary commitment procedures. She accepted, and the session was held on December 10, 2025, in Room 309 of the Madison County Administrative Building. Forty individuals registered for the training. County agencies represented included the State's Attorney's Office, the Public Defender's Office, Madison County Courts and Probation, and the Madison County Sheriff's Office. Additional interest in the training and related networking came from several local hospitals, including Alton Memorial-BJC, Alton Mental Health Center, Gateway Regional Medical Center, OSF Saint Anthony's, and Touchette Regional Hospital who attended and shared their procedures.

Association of Community Mental Health Boards of Illinois (ACMHAI) - Board staff will attend the ACMHAI Membership Meeting on December 4-5, 2025, in Schaumburg, Illinois. The agenda includes roundtable discussions on several key topics, including Grants Management Systems, Monitoring and Providing Grant Oversight for Cultural and Linguistic Competence as a Mental Health Board, and Trust-Based vs. Compliance-Based Funding Models.

I was honored to receive a Lifetime Achievement Award and to be presented with House Resolution No. 477 from the State of Illinois House of Representatives, 104th General Assembly, recognizing and congratulating me on my retirement.

Hoyleton Youth and Family Services - The CEO of Hoyleton Youth & Family Services contacted me to discuss identified needs in the Wood River community. He is collaborating with the United Church of Christ in Wood River to develop new community ministries. I shared that food insecurity and support for unhoused individuals are among the primary needs. While three community warming centers currently operate in the area, additional resources may be beneficial.

I also suggested that the Living Room Model could be a valuable project to consider. The Living Room Model is a community-based crisis-stabilization approach that provides an alternative to traditional emergency room visits. It offers a safe, home-like environment where individuals in crisis can de-escalate, receive support, and learn wellness strategies to help prevent future crises. The program is staffed by Recovery Support Specialists with lived experience in mental health recovery or co-occurring mental health and substance use challenges. AMARE, one of the providers under the Riverbend Family Ministries umbrella, employs Recovery Support Specialists who could support such an initiative.

New Business: The Committee thanked Debrah for all her hard work throughout the years and wished her well!

The next scheduled meeting of this committee is **Wednesday, January 14, 2026, 3:00 p.m.**, 157 N. Main Street, Room 309, Edwardsville, IL.

A motion was made by Bill Stoutenborough, and seconded by Jason Palmero, to adjourn at 3:33 p.m.